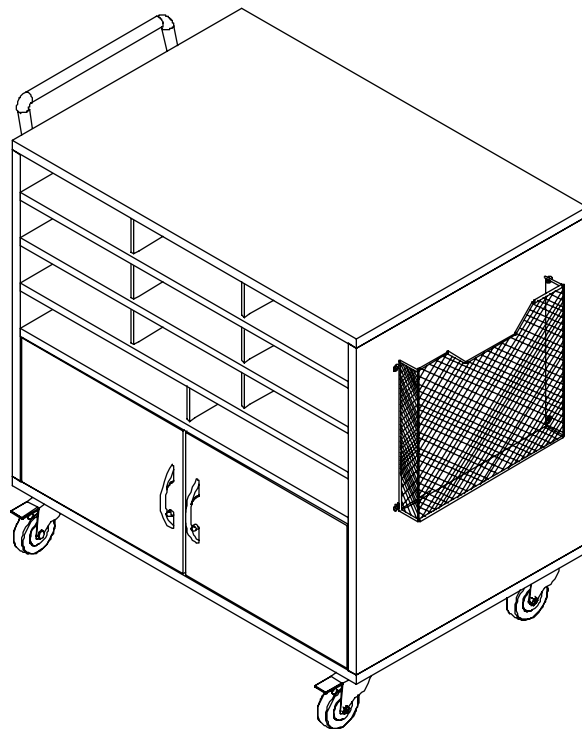




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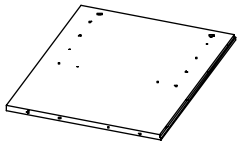

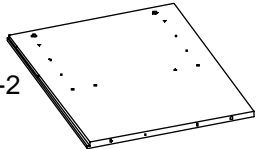
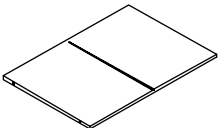

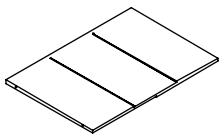

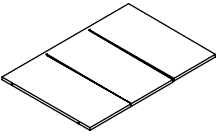

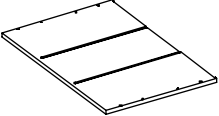

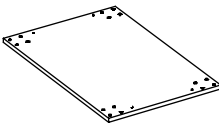

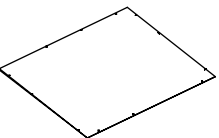

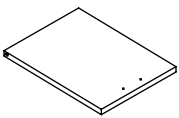

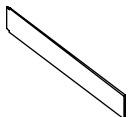

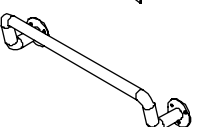
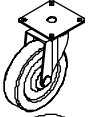


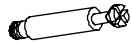




Dual Fax Stand W/Paper Storage



Assembly Instructions

BLT-27503

Dual Fax Stand w/Paper Storage

Part	Drawing	Description	Qty	Part	Drawing	Description	Qty
P-1		Left Side Panel	1 EA	P-12		Wire Basket	1 EA
P-2		Right Side Panel	1 EA	Hardware List			
P-3		Lower Shelf	1 EA	A		Screw M6 X 1/2"	16 EA
P-4		Middle Shelf	1 EA	A1		#8 x 2" Wood Screw	4 EA
P-5		Upper Shelf	2 EA	A2		#6 x 1 1/4" Wood Screw	4 EA
P-6		Top Panel	1 EA	A3		#4 x 5/8" Wood Screw	26 EA
P-7		Bottom Panel	1 EA	A4		#4 x 5/8" Wood Screw SMALLER HEAD	4 EA
P-8		Back Panel	1 EA	B		Flat Washer	4 EA
P-9		Door	2 EA	C		Magnetic 2 Door Catch	1EA
P-10		Divider Panel	7 EA	D		3" Locking Caster (for front)	2 EA
P-11		Handle	1 EA	E		3" Caster (for Back)	2 EA
				F		Cam Lock	8 EA
				G		Cam Post	8 EA
				H		Spring Button	4 EA
				J		Wood Dowel	24 EA
				K		Allen Wrench	1 EA
				L		Door Handle	2 EA

BLT-27503 Assembly Diagram



Tools required: Phillips Head Screwdriver

To Assemble:

1. Identify and Separate all the Parts and Hardware.
2. Place the Left Side Panel (P-1) with the Pre-drilled holes facing up and install 2 Cam Locks (F) into the large holes in each Panel as shown in illustration # 1.
3. Install 8 each Wood Dowels (J) into the drilled holes as shown in illustration # 2.
4. Install 2 each Cam Posts (G) in the 2 threaded insert nuts (Pre-installed) as shown in illustration # 2.
5. Repeat Steps 1-4 for the Right Side Panel (P-2)

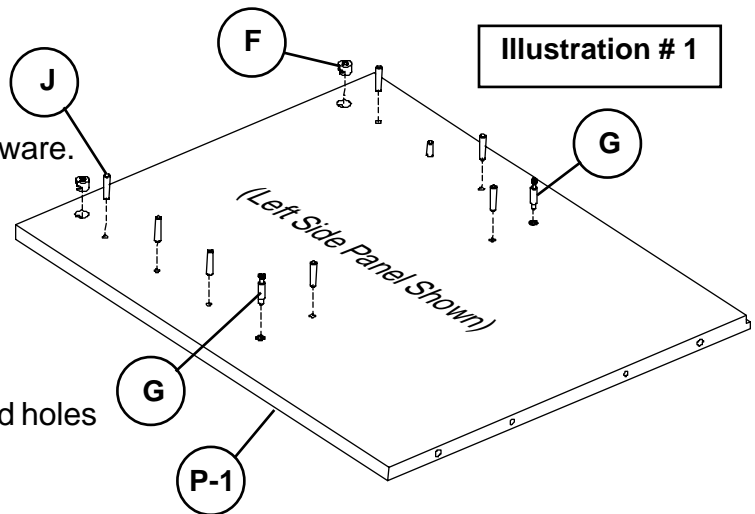
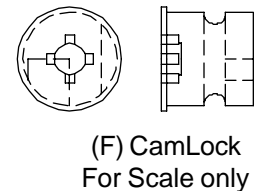
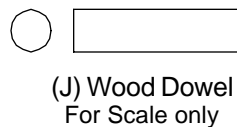
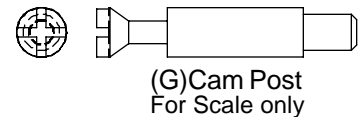


Illustration # 1



6. Place the Lower shelf (P-3) with the Holes facing up. Attach 1 Magnetic Door Catch (C) to the Lower shelf (P-3) using 4 each Wood Screws (A4) as shown in illustration # 2.
7. Install 4 each Cam Locks (F) into the large holes in each Panel as shown in illustration # 2.

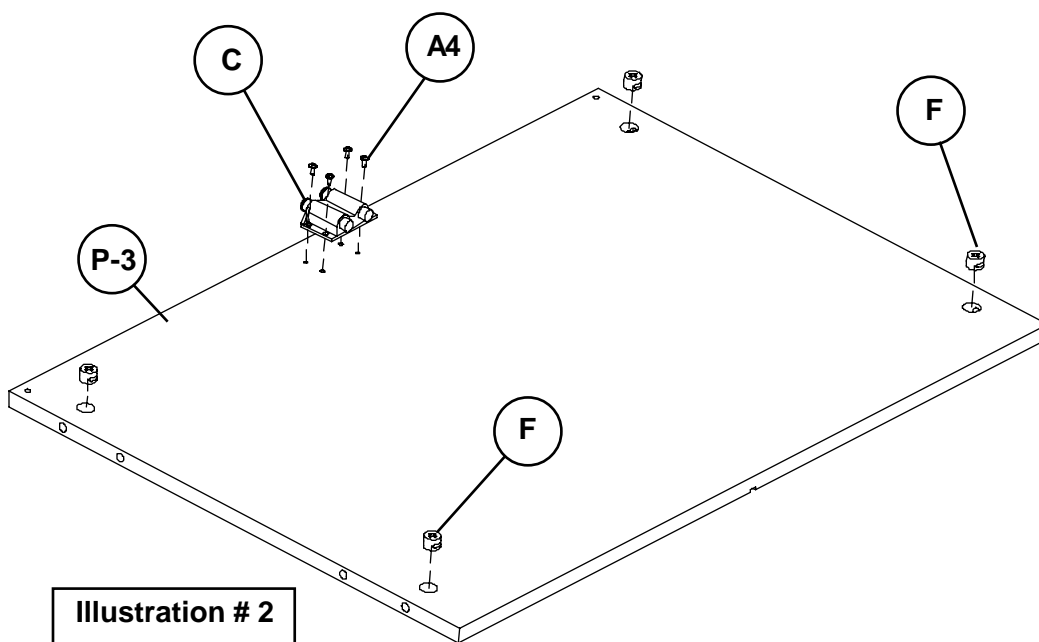
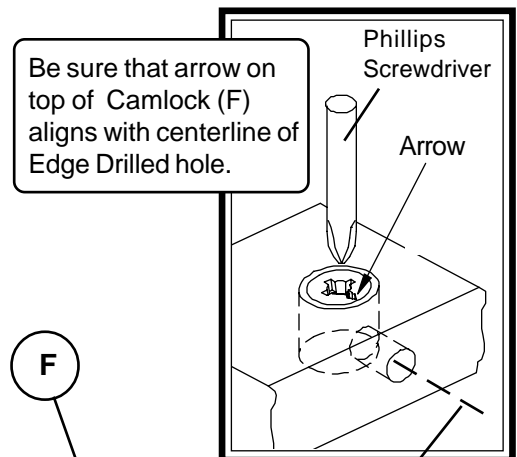
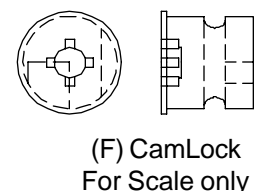
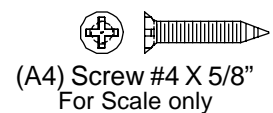


Illustration # 2



Centerline of Edge Drilled hole.



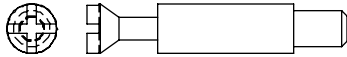
8. Place the Top Panel (P-6) with the Holes facing up. Install 4 each Wood Dowels (J) into the drilled holes as shown in illustration # 3.

Illustration #3

9. Install 4 each Cam Posts (G) in the 4 threaded insert nuts (Pre-installed) as shown in illustration # 3.



(J) Wood Dowel
For Scale only



(G) Cam Post
For Scale only

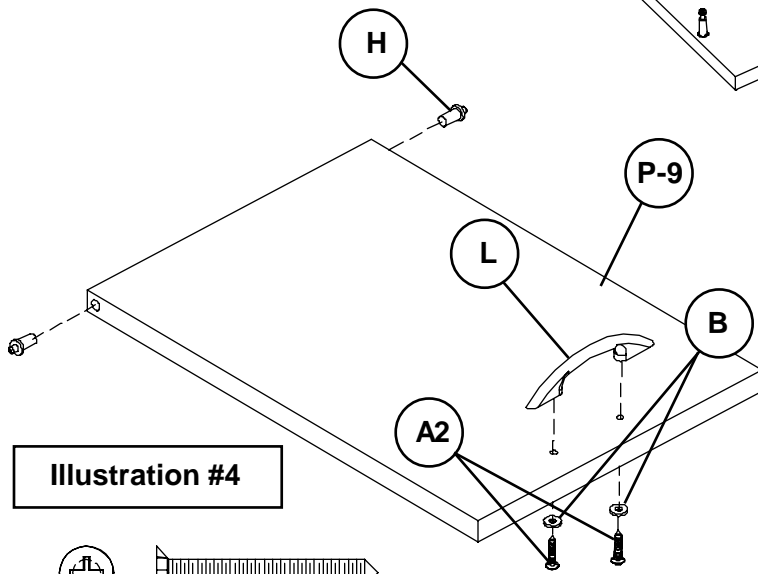
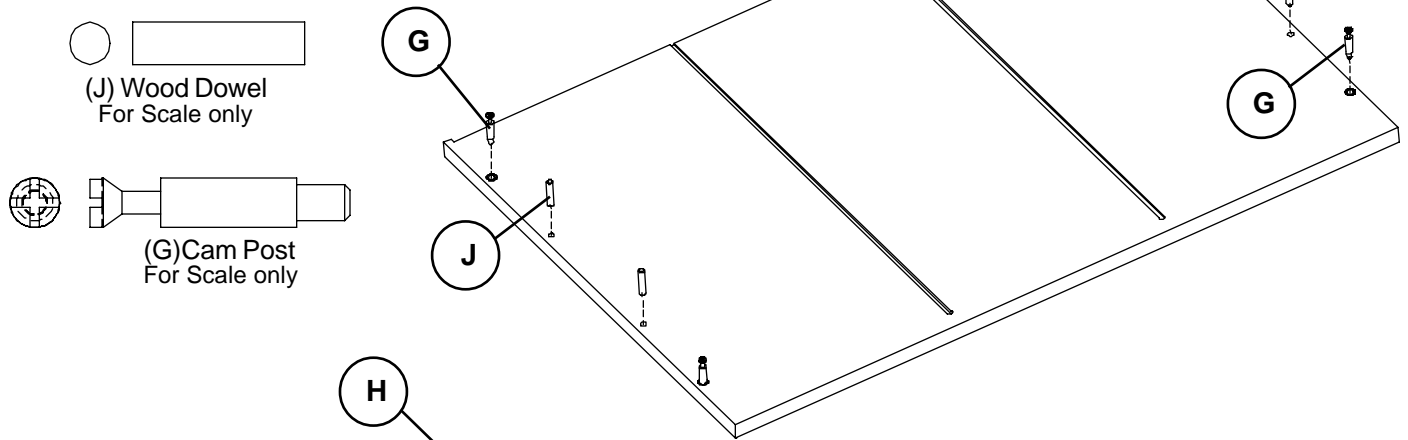


Illustration #4



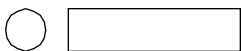
(A2) Screw #6 X 1 1/4"
For Scale only

10. Insert 2 each Spring Buttons (H) in the top and bottom of door (P-9) as shown in illustration # 4.

11. Attach Door Handle (L) to Door (P-9) using 2 each Flat Washers (B) & 2 each screws (A2).

12. Repeat steps 10&11 for second Door (P-9).

13. Place the Bottom Panel (P-7) with the Holes facing up. Install 4 each Wood Dowels (J) into the drilled holes as shown in illustration # 5.



(J) Wood Dowel
For Scale only

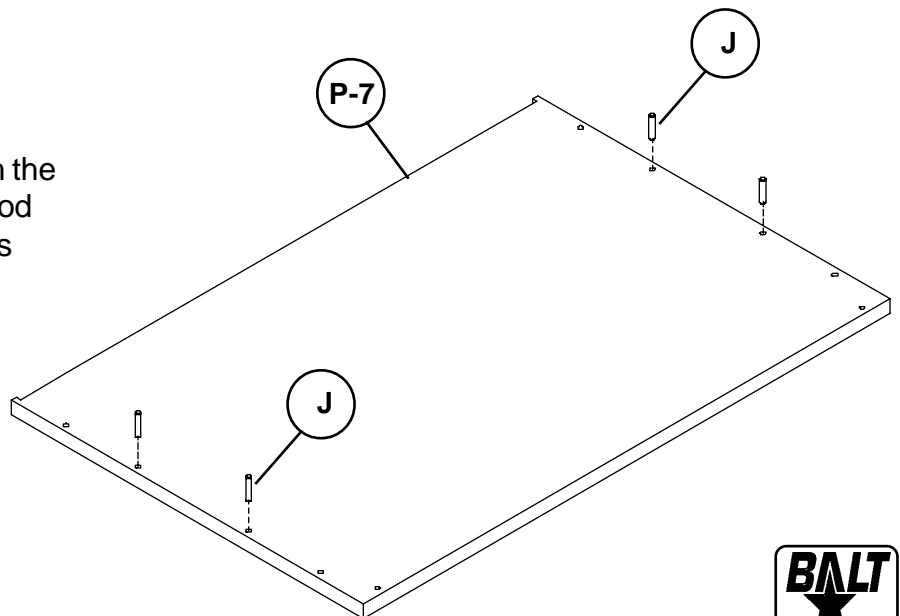
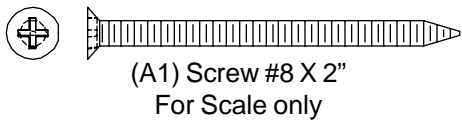
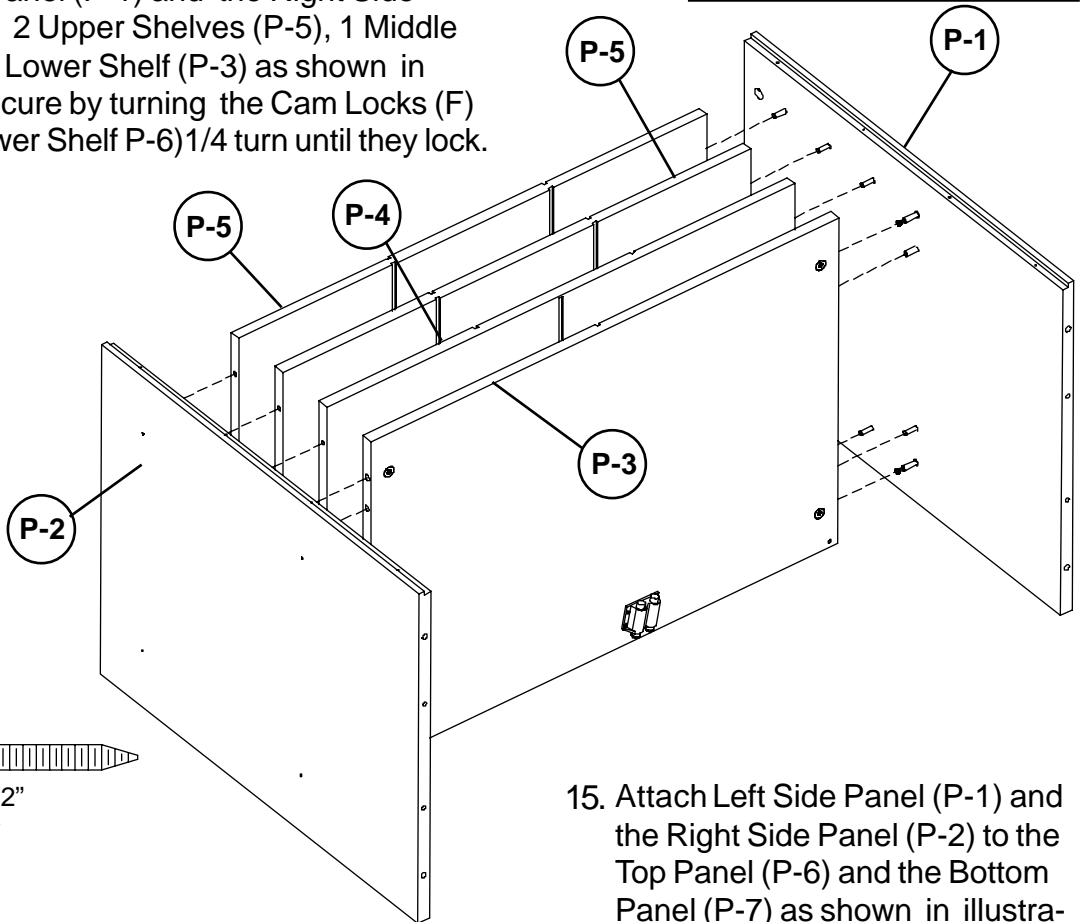


Illustration #5



14. Attach Left Side Panel (P-1) and the Right Side Panel (P-2) to the 2 Upper Shelves (P-5), 1 Middle Shelf (P-4), and 1 Lower Shelf (P-3) as shown in illustration # 6. Secure by turning the Cam Locks (F) (located in the Lower Shelf P-6) 1/4 turn until they lock.

Illustration #6



15. Attach Left Side Panel (P-1) and the Right Side Panel (P-2) to the Top Panel (P-6) and the Bottom Panel (P-7) as shown in illustration # 7. Secure by turning the Cam Locks (F) 1/4 turn until they lock.

16. Attach the Bottom Panel (P-7) to the Left Side Panel (P-1) and the Right Side Panel (P-2) using 4 each Screws (A1) as shown in illustration # 7.

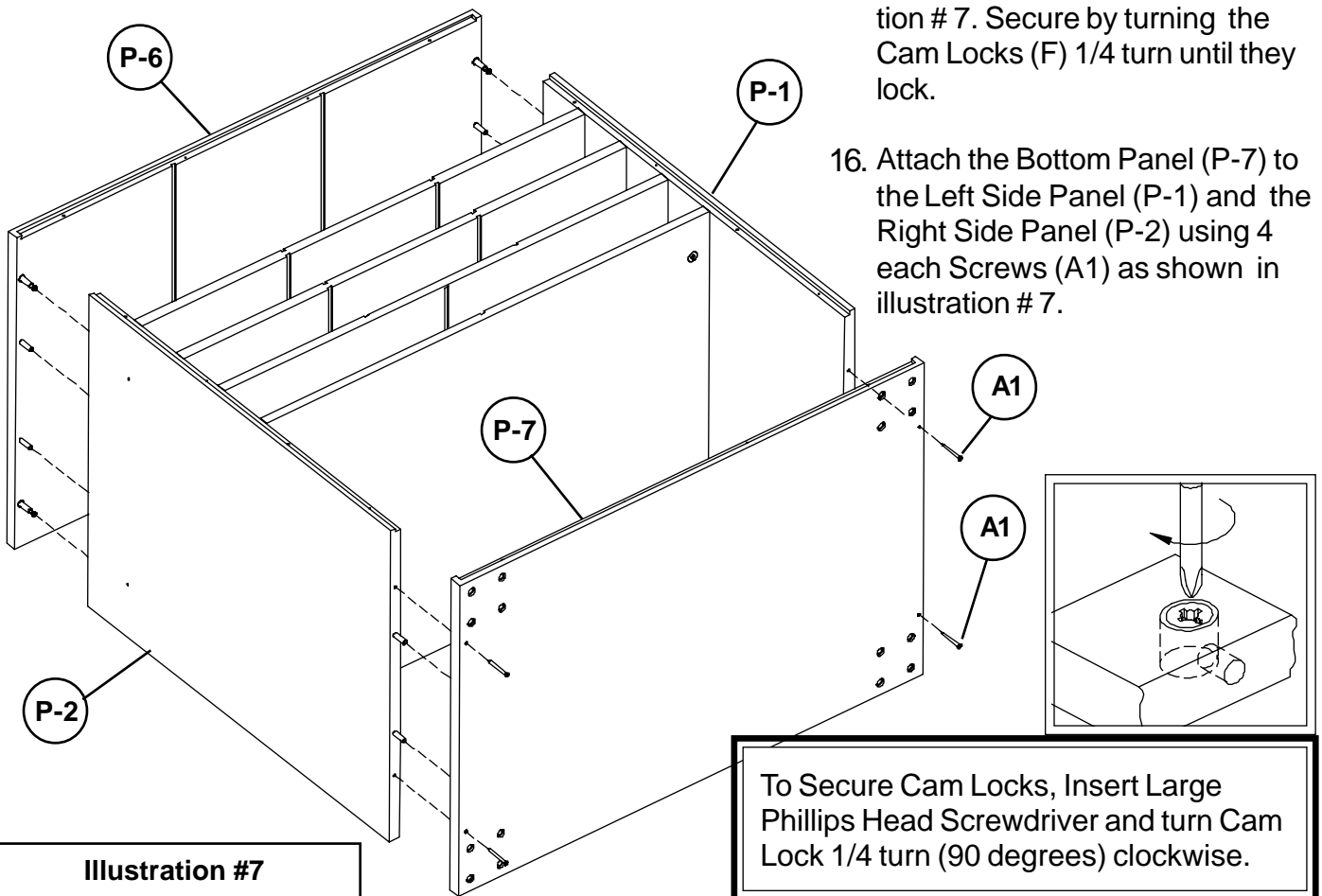


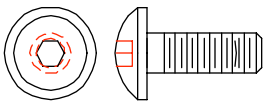
Illustration #7

To Secure Cam Locks, Insert Large Phillips Head Screwdriver and turn Cam Lock 1/4 turn (90 degrees) clockwise.

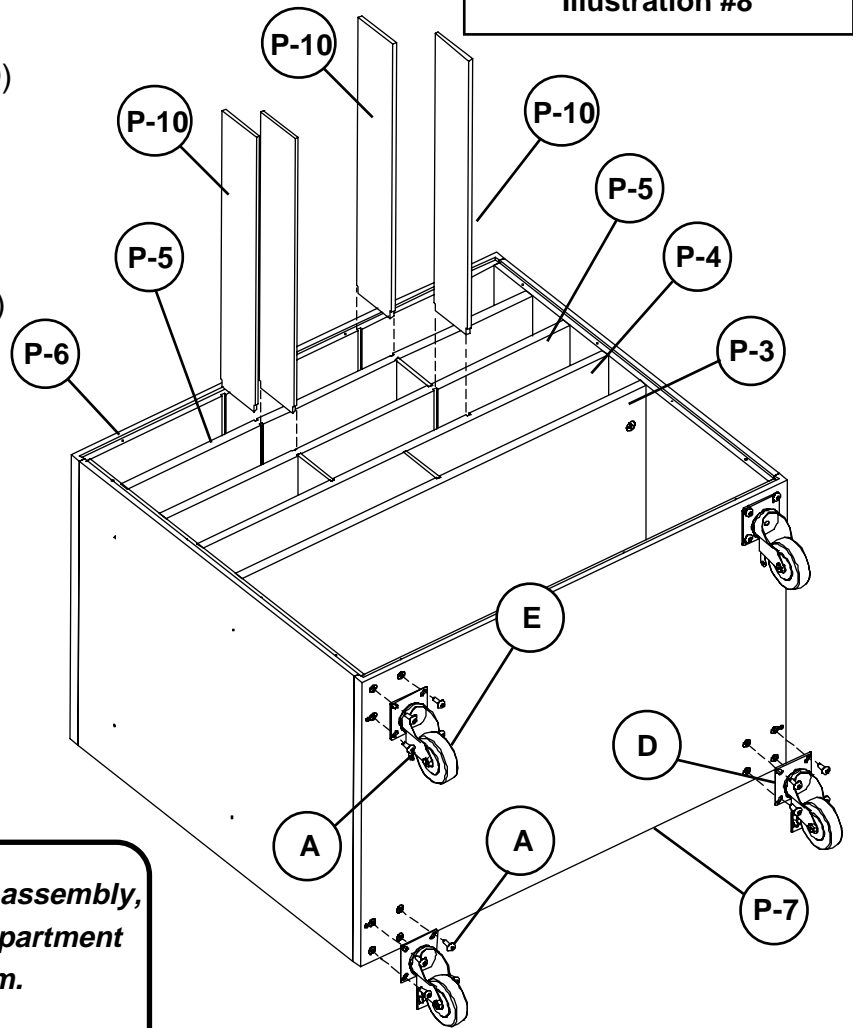
Illustration #8

17. Attach 2 Locking Plate Casters (D) and 2 Plate Casters (E) to the Bottom Platform (P-7) using 16 screws (A). Tighten (A) Screws using Allen Wrench (K).

18. Insert 7 each Divider Panels (P-10) into the grooves in the Top Panel (P-6), the 2 Upper Shelves (P-5), 1 Middle Shelf (P-4), and 1 Lower Shelf (P-3) as shown in illustration # 8.



(A) Screw M6 X 1/2"
For Scale only



**Should you require assistance during assembly,
please call our Customer Service Department
Monday - Friday 8 a.m. - 5 p.m.
Central Standard Time
Toll-Free Customer Service
1-800-749-2258**

19. Insert Back Panel (P-8) in the groove in the Left Side Panel (P-1), the Right Side Panel (P-2), and the Top Panel (P-6) as shown in illustration #9. Secure by inserting 16 Screws (A3) into the Top Panel (P-6), the Left Side Panel (P-1), the Right Side Panel (P-2), and the Bottom Platform (P-7).



(A3) Screw #4 X 5/8"
For Scale only

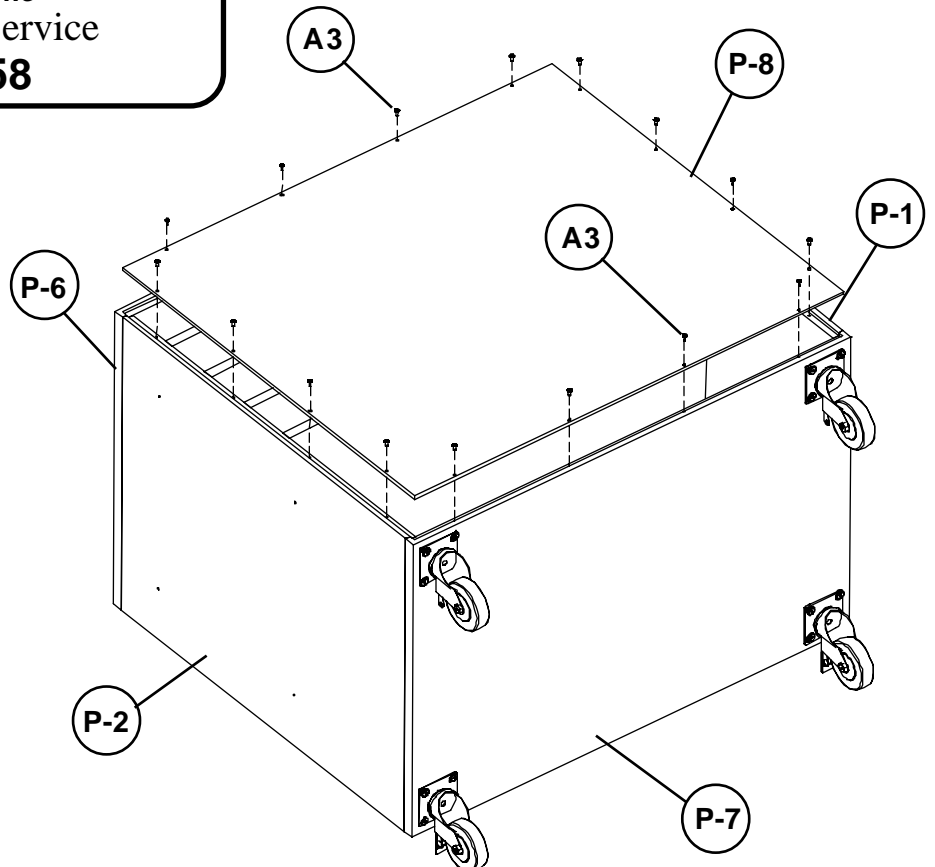
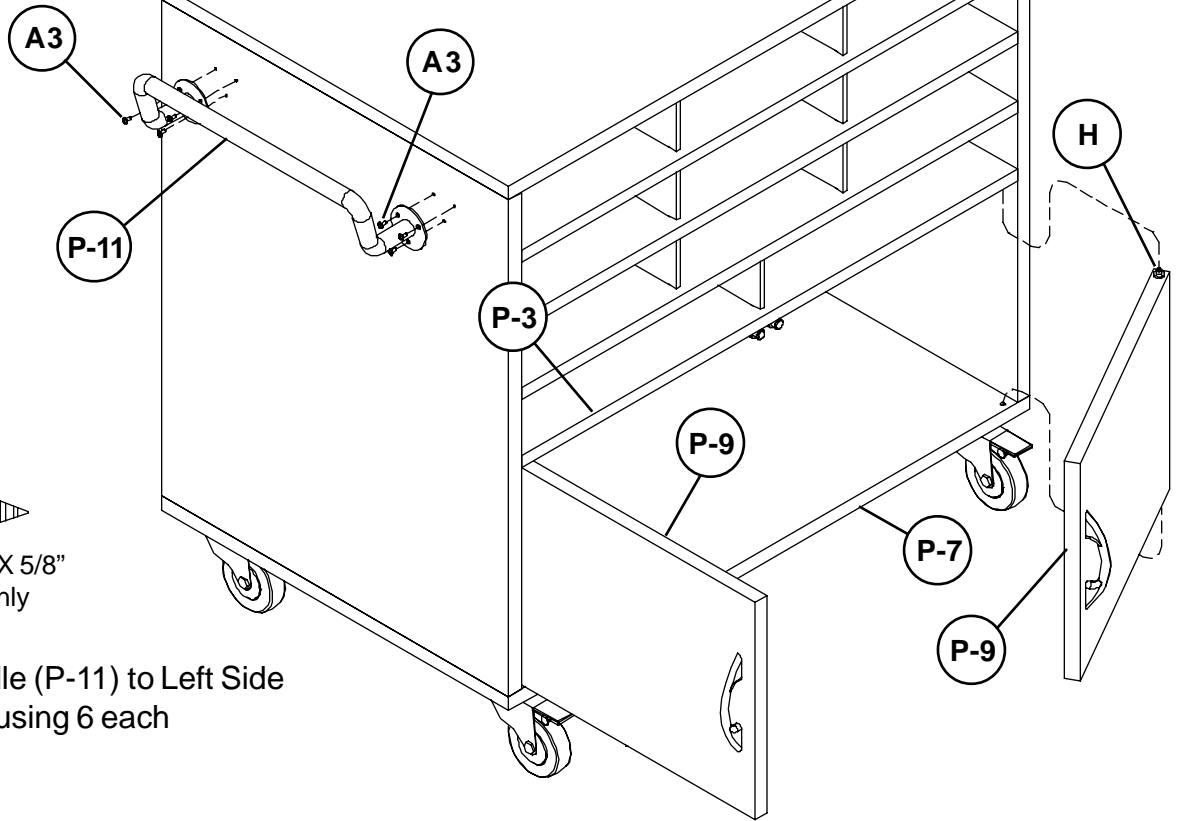


Illustration #9

Illustration #10

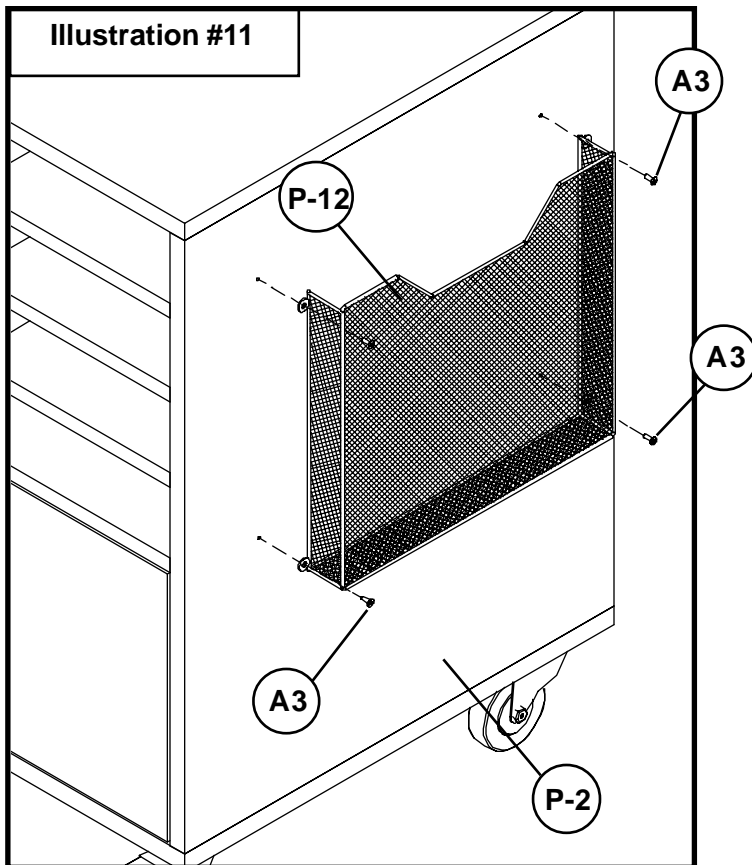
20. To Install the doors (P-9), insert the end of Spring Buttons (H) into the holes in the Bottom Panel (P-7) and the Lower Shelf (P-3) as shown in illustration # 10. [Insert bottom of Door First]



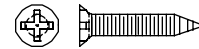
(A3) Screw #4 X 5/8"
For Scale only

21. Attach Handle (P-11) to Left Side Panel (P-1) using 6 each (A-3) screw.

Illustration #11



22. Attach the Wire Basket (P-12) to the Right Side Panel (P-2) using 4 each screws (A3) as shown in illustration #11.



(A3) Screw #4 X 5/8"
For Scale only

Missing Parts or UPS Damaged Parts

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parts are missing, broken, damaged, or
worn, stop use of the product until
repairs are made by your dealer using
factory authorized parts.